

Exchanging Vouchers for events (This can be done immediately or later in the season when you know how many vouchers you want for which games)

Step 1

- To exchange your vouchers for individual events **Go to the Home Page of WeberStateTicket.com and Log into your account.**
- Click on **Manage My Account** and under **My Tickets** click on **Exchange**.
- Click on **Football Employee Flex Plan Voucher** (For example)

The screenshot displays the Weber State Ticket website interface. At the top, a navigation bar includes links for 'Buy Tickets', 'Promotions', 'Season Renewals', 'Student Tickets', and 'Contact Us', along with a 'Sign Out' button. A large banner for 'CLEAR BAG POLICY' is visible. Below the banner, the 'Weber State' logo is prominent. A sidebar on the left lists categories: 'Athletics', 'Arts', 'Special Events', 'Student Ticket Access/Login', and 'Employee Tickets'. The main content area features a 'My Tickets' section with a list of options: 'Season Renewal Application', 'Reissue', 'Exchange', 'Transfer', 'Pending Transfer', 'Payment Schedules', and 'Order History'. A red arrow labeled '1' points to the 'Exchange' option. Below this, a 'My Profile' section is visible. A red arrow labeled '2' points to the 'Exchange' option in the 'My Tickets' list. At the bottom, a 'Football 2021' section shows a 'Football Employee Flex Plan Voucher' for Saturday, November 20, 2021, at TBA, Stewart Stadium. A red arrow labeled '3' points to this voucher. A 'Cancel' button is located at the bottom left.

Buy Tickets Promotions Season Renewals Student Tickets Contact Us Enter Promo Code Sign Out

CLEAR BAG POLICY

--ALL BAGS BIGGER THAN A WALLET MUST BE CLEAR
--MEDICAL BAGS ACCEPTED
--DIAPER BAGS MUST BE CLEAR

LET'S BE CLEAR for gameday safety

Weber State

Athletics Arts Special Events Student Ticket Access/Login Employee Tickets

My Tickets

- Season Renewal Application
- Reissue
- Exchange
- Transfer
- Pending Transfer
- Payment Schedules
- Order History

My Profile

Addresses

Phone Numbers

Home My Account Information Seating Charts

Search Enter Promo Code Go Manage My Account Logout

Welcome Jill Hobbs!

Exchange

Football 2021

Football Employee Flex Plan Voucher
Saturday, November 20, 2021 at TBA
Stewart Stadium

Cancel

Step 2

- Choose how many Vouchers you would like to use for each Individual game and click next.
- You will need to do this process for each game of the season or night of the performance that you would like to attend and go through the checkout process one at a time.
- Once you use a voucher it will no longer be available to use again.

Welcome

Exchange

Select seats to exchange



Football Employee Flex Plan Voucher

Saturday, November 20, 2021 at TBA ← Last Day to Use Vouchers By

Stewart Stadium

Football 2021

Select All	
Gen Adm A, B, F, G, Employee Ticket	☒
Gen Adm A, B, F, G, Employee Ticket	☒
Gen Adm A, B, F, G, Employee Ticket	☐
Gen Adm A, B, F, G, Employee Ticket	☐
Gen Adm A, B, F, G, Employee Ticket	☐
Gen Adm A, B, F, G, Employee Ticket	☐
Gen Adm A, B, F, G, Employee Ticket	☐
Gen Adm A, B, F, G, Employee Ticket	☐
Gen Adm A, B, F, G, Employee Ticket	☐
Gen Adm A, B, F, G, Employee Ticket	☐

Exchange Ticket Cost

\$0.00

Step 3

- Choose which event you would like to use the vouchers for.
- Find the seats you would like for this event by hovering over any section that is not greyed out. **You must order as many tickets as you selected on the previous page.**
- Choose your seats by clicking on a green dot (you will have to do one seat at a time) and click on as many seats and as many vouchers that you are exchanging for, and then click on the Employee Ticket Select Button, then Click Add to Cart.

Search

Enter Promo Code [Manage My Account](#) [Logout](#)

Exchange
Select a new event

Exchange - Find Seats
Find seats to exchange

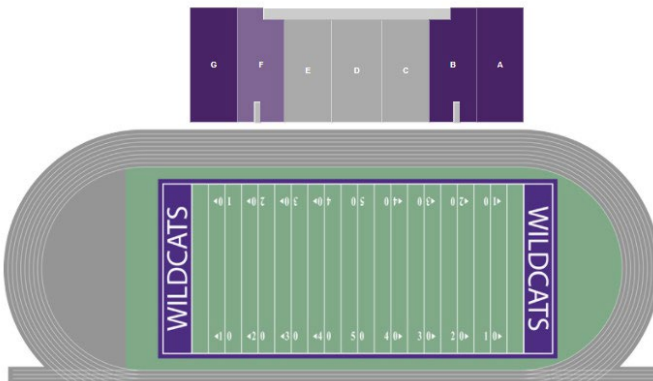
Select a new event

-  Wildcat Football vs Ja
Saturday, September 18,
Stewart Stadium
-  Wildcat Football vs U
Saturday, September 25,
Stewart Stadium
-  Wildcat Football vs M
Saturday, October 16, 20
Stewart Stadium
-  Wildcat Football vs P
Saturday, November 6, 2
Stewart Stadium
-  Wildcat Football vs N
Saturday, November 20,
Stewart Stadium

Search by Price Search by Seat

 Wildcat Football vs James Madison
Saturday, September 18, 2021 at TBA
Stewart Stadium

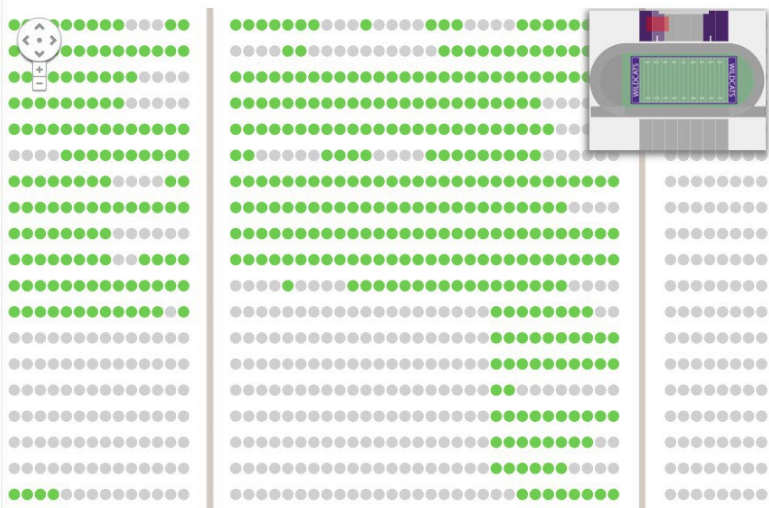
Item Details
This is the New Employee Flex Voucher Plan. You will exchange your vouchers that you ordered here. Choose the game/games you would like to attend. You must order as many tickets as were selected in the previous page.



Search by Price Search by Seat

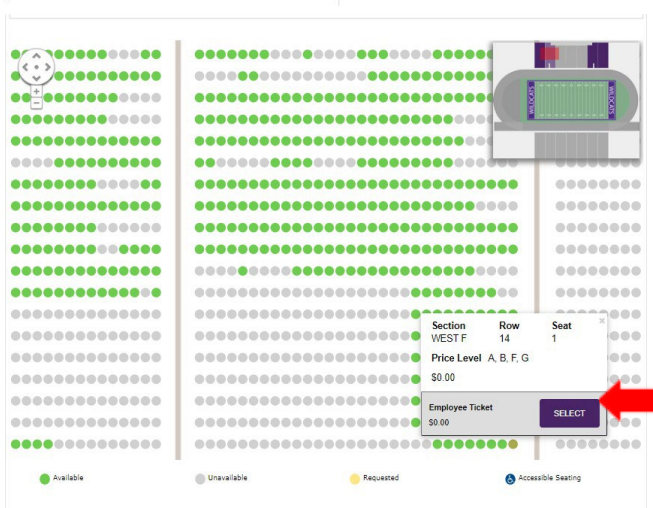
 Wildcat Football vs James Madison
Saturday, September 18, 2021 at TBA
Stewart Stadium

Item Details
This is the New Employee Flex Voucher Plan. You will exchange your vouchers that you ordered here. Choose the game/games you would like to attend. You must order as many tickets as were selected in the previous page.



Available Unavailable Requested Accessible Seating

Many



Section WEST F Row 14 Seat 1
Price Level A, B, F, G
\$0.00
Employee Ticket \$0.00

Available Unavailable Requested Accessible Seating

Step 4

- Review your order and Select your Delivery Method, Mobile Delivery and then click Next
- Double check and make sure the information is correct and you have chosen the correct game you want to exchange vouchers for, then click Yes, Submit Exchange button.

Exchange

Review the new seats and select a delivery method



Wildcat Football vs James Madison
Saturday, September 18, 2021 at TBA
Stewart Stadium
Change Event

2 X Employee Ticket
A, B, F, G
WEST.F, Row 14, Seat 2 - 1
Change Seats

New Ticket Cost	\$0.00
Old Ticket Cost	\$0.00
Exchange Cost	\$0.00

Delivery Method This field is required.

Cancel

Next

Exchange

Review the new seats and select a delivery method



Wildcat Football vs James Madison
Saturday, September 18, 2021 at TBA
Stewart Stadium
Change Event

2 X Employee Ticket
A, B, F, G
WEST.F, Row 14, Seat 2 - 1
Change Seats

New Ticket Cost	\$0.00
Old Ticket Cost	\$0.00
Exchange Cost	\$0.00

Delivery Method

Cancel

Next

Is the following information correct?

New Item



Wildcat Football vs James Madison
Saturday, September 18, 2021 at TBA
Stewart Stadium

2 X Employee Ticket
A, B, F, G
WEST.F, Row 14, Seat 2 - 1
Delivery Method Mobile Delivery

Cost Breakdown

New Ticket Cost	\$0.00
Old Ticket Cost	\$0.00
Delivery Charge	\$0.00
Exchange Fee	\$0.00
Exchange Cost	\$0.00

Old Item



Football Employee Flex Plan Voucher
Saturday, November 20, 2021 at TBA
Stewart Stadium

Gen Adm
Gen Adm

Cancel Exchange

Yes, Submit Exchange

Step 5

- A final page will pop up showing you that your exchange has been processed and a Confirmation #
- If you would like to exchange more vouchers for a different game click Go to My Account And choose Exchange again Under My Tickets

Exchange

Your exchange has been processed.

New Item	Old Item										
 Wildcat Football vs James Madison Saturday, September 18, 2021 at TBA Stewart Stadium 2 X Employee Ticket A, B, F, G WEST, Row 14, Seat 2 - 1 Delivery Method: Mobile Delivery	 Football Employee Flex Plan Voucher Saturday, November 20, 2021 at TBA Stewart Stadium Gen Adm Gen Adm										
Exchange Summary	Cost Breakdown										
Confirmation # 800354581-FB21:4176 Order Date July 20, 2021 03:46:13 PM MDT	<table><tr><td>New Ticket Cost</td><td>\$0.00</td></tr><tr><td>Old Ticket Cost</td><td>\$0.00</td></tr><tr><td>Delivery Charge</td><td>\$0.00</td></tr><tr><td>Exchange Fee</td><td>\$0.00</td></tr><tr><td>Exchange Cost</td><td>\$0.00</td></tr></table>	New Ticket Cost	\$0.00	Old Ticket Cost	\$0.00	Delivery Charge	\$0.00	Exchange Fee	\$0.00	Exchange Cost	\$0.00
New Ticket Cost	\$0.00										
Old Ticket Cost	\$0.00										
Delivery Charge	\$0.00										
Exchange Fee	\$0.00										
Exchange Cost	\$0.00										

[Go To My Account](#) 

Log in on a Mobile Device to download to wallet  and show your ticket at the gate!

You will now be able to enjoy the convenience of managing your tickets online. You will even be able to electronically transfer tickets from the “Manage My Account” button.